

OCTOBER 4TH 2009

A Fever for Heiter

Company A Newsletter



Service

The service division has been extremely busy this week! They have been meeting with the Heiter center to determine what would be the extent of our service project. They talked to Garvey's about the floor, which they noticed was in desperate need of repair in order to make the kitchen functional. They also talked with a woman at the Heiter center that thought they could get a refrigerator from Lowe's for little or no cost since they are a community center and have done things like that in the past. Luke was really optimistic about being able to do great things for the Heiter center and its

Business

The business division was very busy this week. They had to figure out who would be doing what in the division, and how they would go about getting these things done. They realized that they needed more market research and proceeded to design a survey that would be sent out to the Bucknell student body. There was a lot of discussion in the business division about what the final logo, colors, design, and style of the final swine flu t-shirts would

be because some people express interest in black shirts while

Save the Date!

Operating Plans Due

October 16th
Final Operating Plans binders due on this date!

Operating Plans Presentation

October 20th
Presentation in lab on Tuesday at 8 AM!



AFM



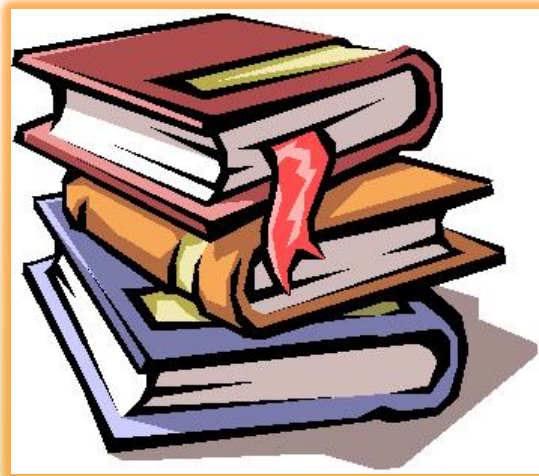
This week was especially exciting for the AFM department because they received their cash box! They had first choice and chose a super stylish black model, complete with an accordion-style folder to organize receipts. The AFM missed Dumi on Thursday because she was at a doctor's appointment in Philadelphia, but she was there in spirit. On a more serious note, the AFM department created their Gantt and Critical Path Charts (the CPC was later discarded because it was unnecessary) this week.

They also created a To-Do list for operating plans by looking through the required list and consulting past Management 101 companies.

* A special thanks to the reports division for getting in their budget early!

HRM

This week in the HRM department they designed the company's attendance policy. Although they were concerned that the policy was strict, they were comforted by the fact that it was a near replica of the attendance policies of companies in the past. They consulted with the service division about making a schedule for people's secondary service jobs. Liz then reminded everyone to sign conflict of interest statements, if anyone had not already done so. They worked for the rest of lab time on their Gantt chart, projected hours, and various other operating plans documents.



Reports

**Etiam tempor nibh quis tellus tempus
placerat.Praesent vehicula nunc ullamcorper pede.**

Reports division was very busy this week as they were preparing for operating plans. They needed to delegate the operating plans work to different members of the divisions and departments. Jeff created a wonderful template for the company that will look great on all of our final documents!

